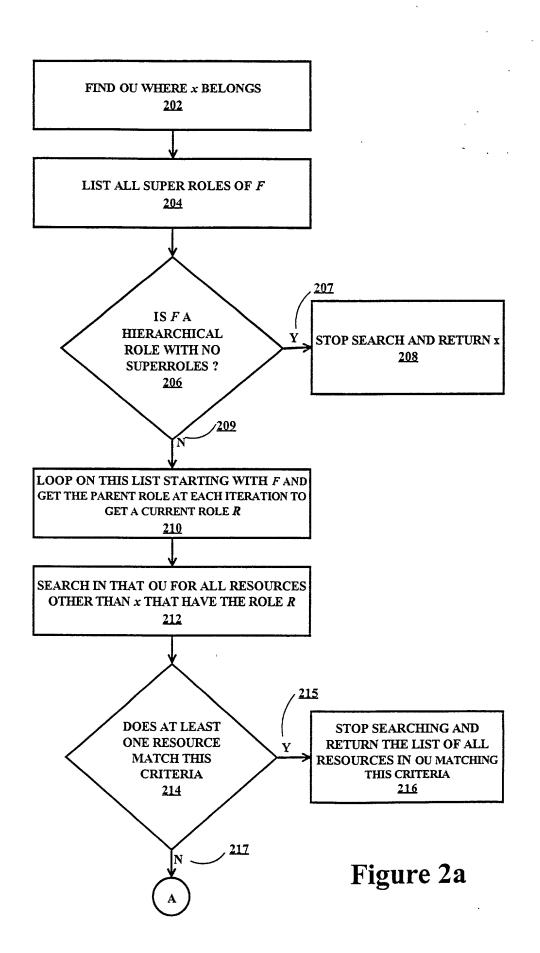
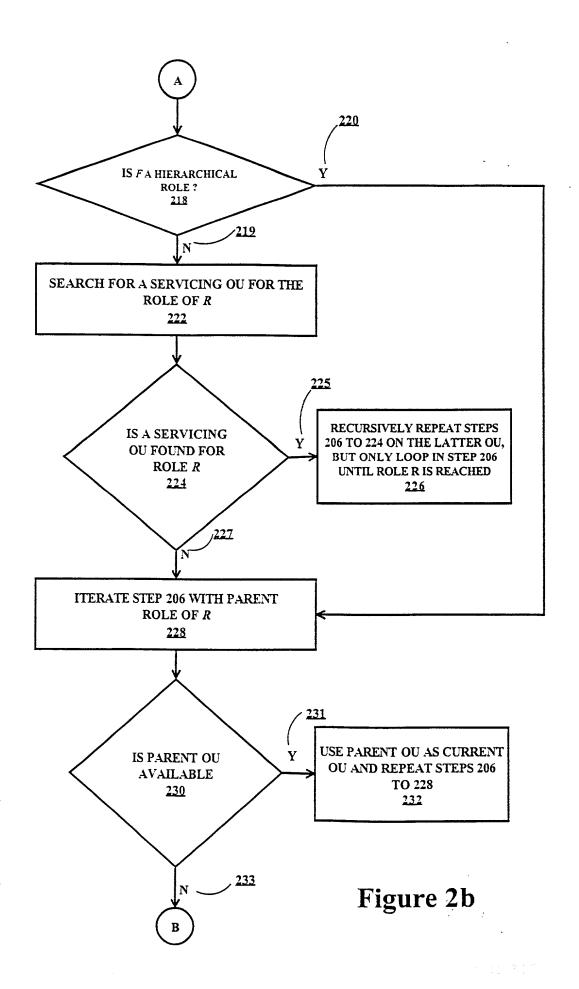


Figure 1





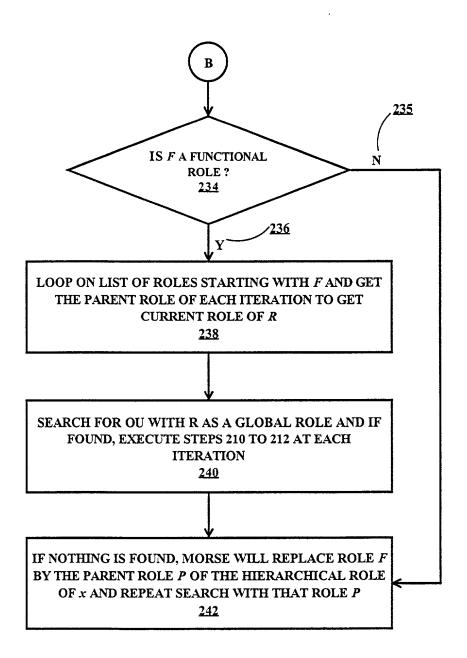


Figure 2c

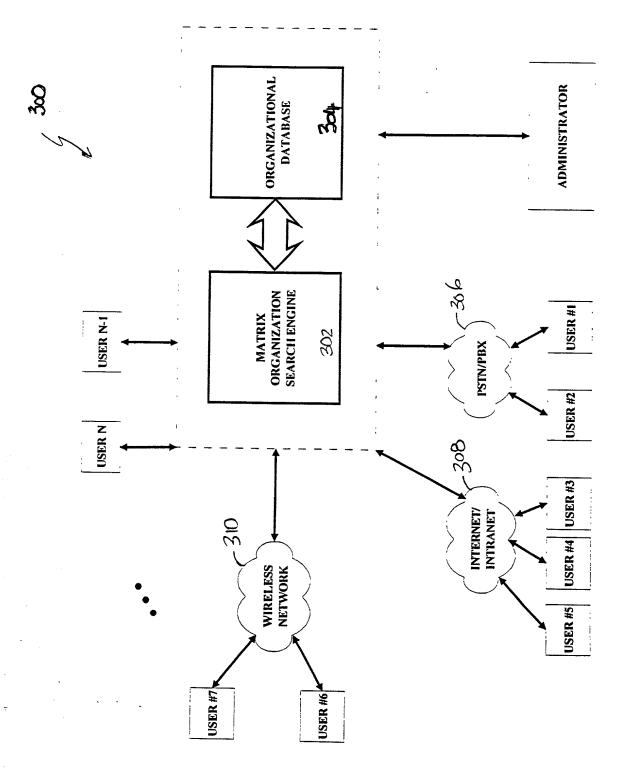


Figure 3

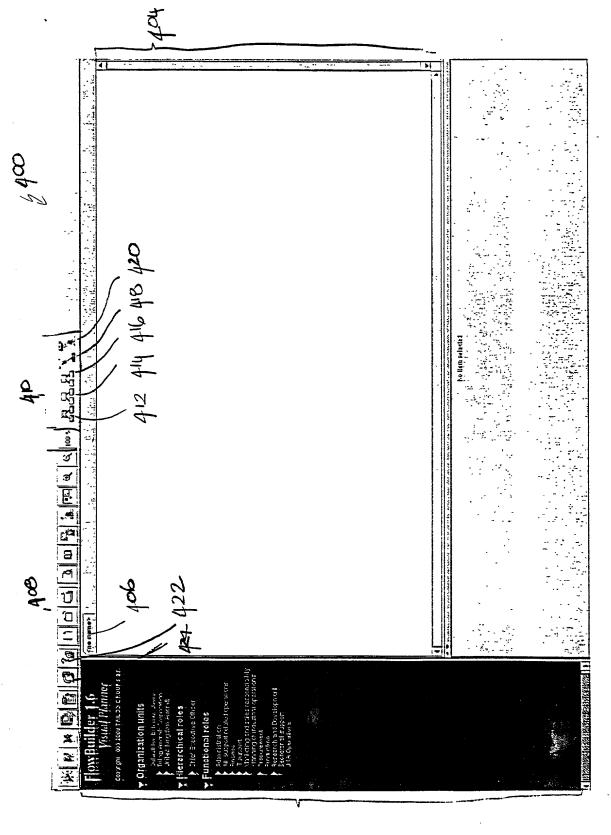


Figure 4

BUITON	FUNCTION	
New Object	Creates a new object (from the same object type as that which is presently highlighted in the Object Store). For instance, if an organization unit object type were highlighted in the Object Store, this button would create a new, unnamed organization unit in the design area.	
Edit	Edits the currently selected object. When selected, a dialog box opens, showing the attributes of the selected object.	
Delete	Deletes the currently select ed object.	
Save Changes	Commits all changes made to the organization definition.	
Show Actions	Displays a list of all organization changes made since the last save.	
Show People	Displays a listbox containing the names of all people who are defined in the organization, whether or not they've been assigned to organization units.	
MORSE Search	Performs a "MORSE Search" to test role evaluation in your organization definition. It is not necessary to have an application design or even a workflow process to perform a MORSE test. Evaluation is based solely on the relationships defined in the Visual Planner (or Planner database, from the Notes client).	
New View	Opens a new view in the design area. Views are tabbed and labeled according to the name of the parent object in the view.	
Close View	Closes the current view in the design area.	
Close All Views	Closes all open views in the design area.	
	Neither of the two "Close" options will discard changes the user has made in an open view. Selecting the option to "Save" your changes will retain all changes made through the viewing panes, even if the user has subsequently closed the views.	
Printing and Setup	These three buttons implement the standard printing functions — Print, Print Preview, and Page Setup.	
Show/Hide People	Displays the list of all people who are assigned to each role, within either a functional role view, hierarchical role view or an organization unit view.	
Show/Hide Functional Link	Displays the names of the functions that are provided, along functional links. For instance, if a red line exists between two organizations (indicating a functional link), clicking on this button will display the name of the functions shared between two organizations to be displayed.	
Show/Hide Watcher	Displays a miniature view of the organization or role tree in the upper right corner of the design area. This functionality is most useful when viewing/creating a large tree in the design area that does not fit in the standard design window. From the Watcher, you can position your main viewing window to other parts of the tree, just by moving the view port within the Watcher.	
Zoom Q Q 100 %	Zooms in or out on the view, in increments of 25% up or down.  The present "zoom level" is displayed to the right of the zoom out button.	

BUTTON	FUNCTION
Organization Elements	Adds organization elements to the active view with a simple drag-and-drop operation (clicking and holding, then dragging the object to the active view in the design area).
	Placing the leftmost icon in the design area creates a new <i>organization</i> unit/view; placing the center icon in the design area creates a new hierarchical role/view; and, placing the rightmost icon in the design area creates a new functional role/view.
	In any given view, only one type of item may be maintained. For instance, after you have created a new organization unit in the current view, the other two organization elements are inactivated for that view.
Hierarchical Link	Defines a hierarchical link between "child" and "parent" organization elements.
SCI06.	Hierarchical links are added by dragging the link object to the "child" and dropping (the organization element will change background color when a link is recognized), followed by clicking once on the "parent" element.
Functional Link	Defines functional links between organization units, and is therefore activated only while in an organization unit view.
Charges in wester	Functional links are added with the same drag-and-drop operation as with the hierarchical link (above). The first item that you drop the link onto becomes the "serviced" or "client" organization, and the second organization unit, where the link is terminated, becomes the "servicing" organization.

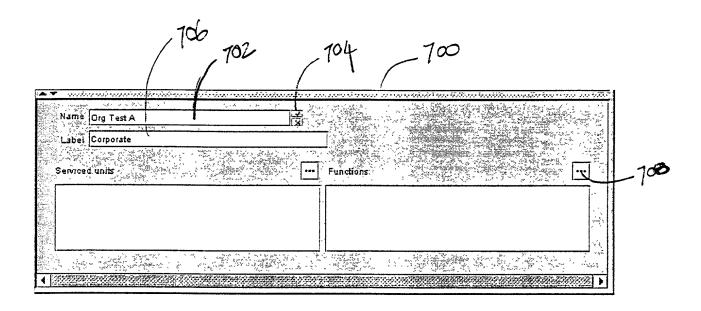


Figure 7

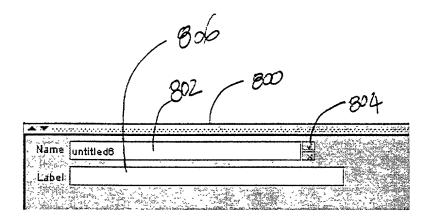


Figure 8

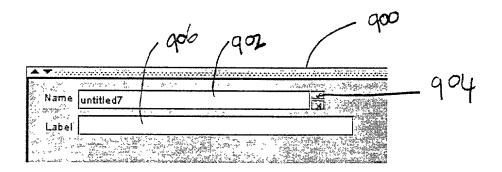


Figure of

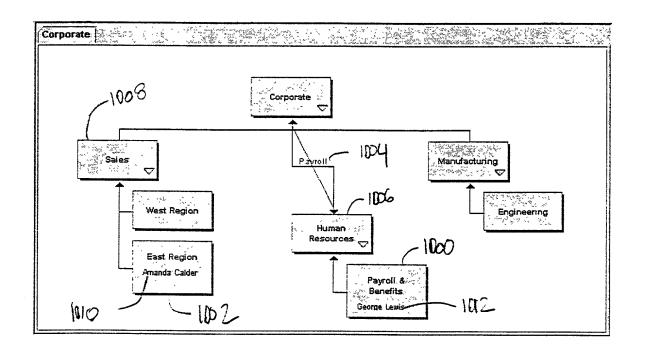


Figure 10

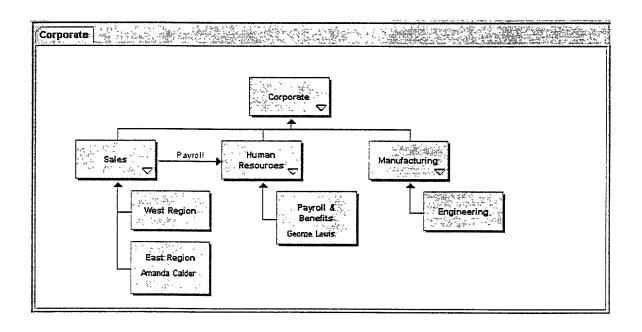


FIGURE 11

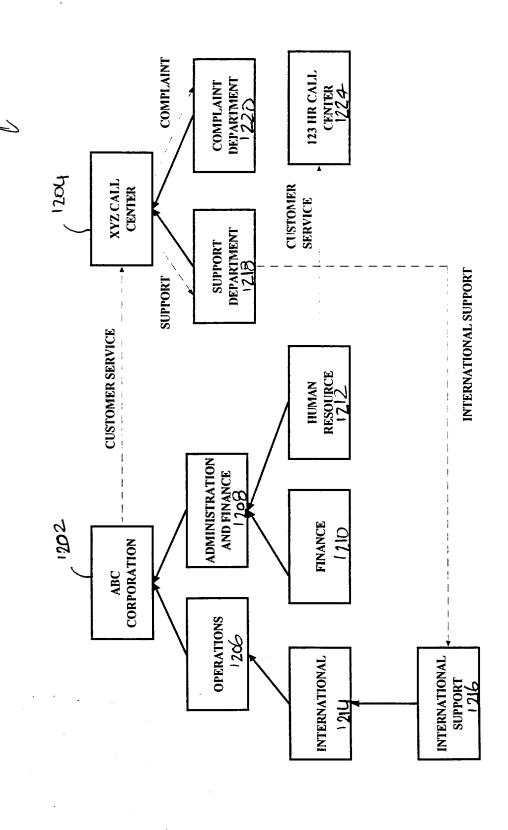


Figure 12

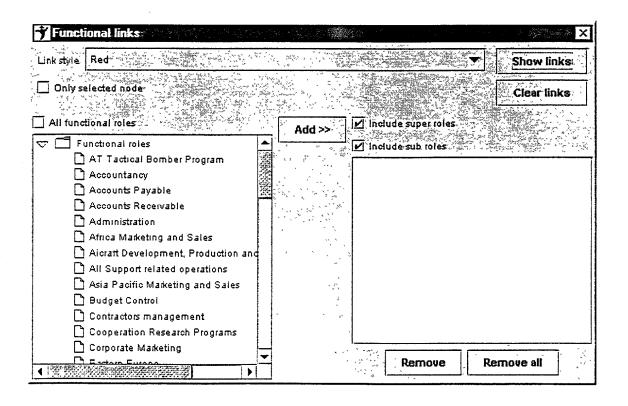


Figure 13

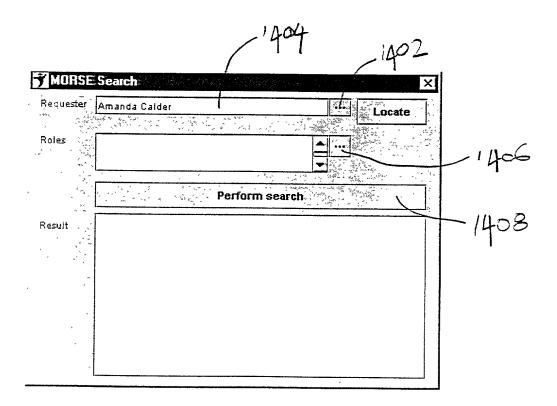


Figure 14

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Figure 15

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Figure 16

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Andy Trawley	
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Anna Bancade	4
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1702	

Figure 17

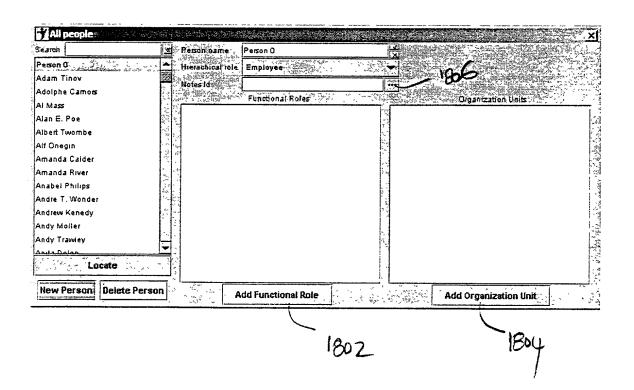


Figure 18

190H	1902
k Import Users	Select All Users: Save and Close
	Address Book Import
Address Book Databas Server	se <sup>'F</sup> Names nsf <u>J</u>
User Name Pattern	C Last Name + First Name C First Name + Last Name Last Name + Middle Name + First Name First Name + Middle Name + Last Name
Import Options	Only import Notes user names for Planner people  Import All Users (global import over 64K Notes field limit)
Requested Users	Imported Users

Figure 19

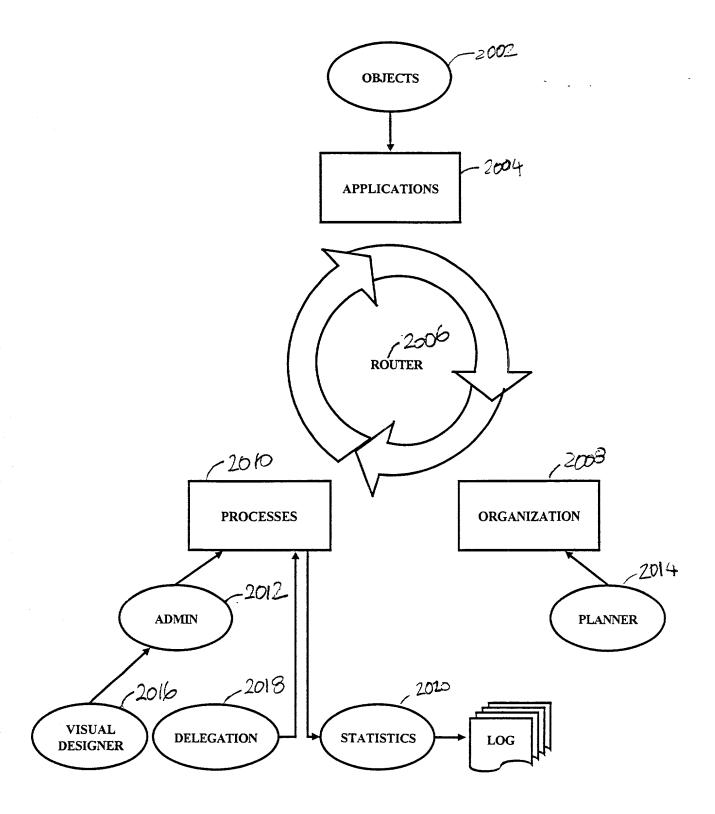


Figure 20